Local-Centre Visit Planner

Prepare for a 주민센터 or community-centre visit

- ☐ Correct centre and counter confirmed for my address.
- ☐ Appointment or application period checked.
- ☐ Required ID and papers packed.
- ☐ Language help arranged if needed (120 Dasan, 1345).

Centre name / Korean name

Address / nearest station

Phone / service hours

My request / exact document or course name

Documents, ID and fee confirmed with the centre

Reference / receipt

Next step / date

Contact person / department

Original Settle Seoul planning template · Prepared 13 October 2026.
Not a government form, legal advice or a complete official document list. Check current requirements with the responsible office. Personal details stay on your copy; Settle Seoul does not collect them.